



MANUGRAPH INDIA LIMITED

Regd. Office: Sidhwa House, 1st Floor, N.A. Sawant Marg, Colaba, Mumbai – 400 005

Tel: +91-22 - 22852256 **Fax:** +91- 22 - 22870702

CIN: L29290MH1972PLC015772 **Website:** www.manugraph.com

POSTAL BALLOT FORM

(Kindly refer to the instructions specified overleaf)

Sr. No. :

1	Name & Registered Address of the Sole/ First named member	
2	Name(s) of joint holder (if any)	
3	DP ID/ Client ID/ Registered Folio No.	
4	Number of shares held	

I / We, hereby exercise my / our vote in respect of the following Resolution(s) to be passed through Postal Ballot for the Special Business stated in the Notice dated September 14, 2017 of Manugraph India Limited (“the Company”) by sending my / our assent (**FOR**) or dissent (**AGAINST**) to the said resolutions by placing the tick mark (v) at the appropriate column below :

Item (Resolution No.)	Description	No. of equity share(s) held	I/We assent to the resolution (FOR)	I/We dissent to the resolution (AGAINST)
1	Special Resolution for sale of assets and / or winding up of Manugraph Americas Inc., wholly owned Subsidiary Company of Manugraph India Limited.			

Place:

Date:

Signature of the Equity Shareholder
(must be as per specimen signature
registered with the Company/
RTA/Depository)

ELECTRONIC VOTING PARTICULARS

EVSN (Electronic Voting Sequence Number)	User ID	*Default PAN
171009001		

*Only Members who have not updated their PAN with the Company/ Depository Participant shall use default PAN in the PAN field.



Instructions

1. A shareholder desiring to exercise vote by postal ballot may complete this postal ballot form and send it to the Scrutinizer in the attached self-addressed envelope. Postage will be borne by the Company. However envelopes containing postal ballot, if sent by any other mode at the expense of the registered shareholder will also be accepted.
2. Voting Rights: Shareholders holding equity shares shall have one vote per share as shown against their holding.
3. The self addressed envelope contains the address of the scrutinizer appointed by the Board of Directors.
4. This form should be completed and signed by the shareholder. In case of joint holding, this form should be completed and signed (as per the specimen signature registered with the company) by the first named shareholder and in his absence, by the next named shareholder.
5. Unsigned postal ballot or incomplete postal ballot forms will be rejected.
6. Duly signed Postal Ballot Form should reach the Scrutinizer not later than the close of working hours on Thursday, November 16, 2017. All postal ballot forms received after this date will be strictly treated as if reply from such shareholder has not been received.
7. A shareholder may request for a duplicate postal ballot form, if so required. However, the duly filled in duplicate postal ballot form should reach the Scrutinizer not later than the date specified at item 6 above.
8. Voting rights shall be reckoned on the paid up value of the shares registered In the name of the shareholder on the cut-off date i.e. October 6, 2017.
9. In case of shares held by companies, trusts, societies etc. the duly filled in postal ballot form should be accompanied by a certified true copy of the appropriate Resolution.
10. In case of the postal ballot is signed by the holder of power of attorney reference to the power of attorney registration with the Company should be mentioned in the postal ballot form. In case a postal ballot form has been signed by an authorized representative of a body corporate, a certified copy of the relevant authorization to vote on the postal ballot should accompany the postal ballot form. Where the postal ballot form has been signed by a representative of the President of India or of the Governor of a State, a certified copy of the nomination should accompany the postal ballot form.
11. Shareholders are requested not to send any other paper along with the postal ballot form in the enclosed self-addressed postage prepaid envelope in as much as all such envelopes will be sent to the Scrutinizer and any extraneous paper found in such envelope would be destroyed by the Scrutinizer.
12. In compliance with the provisions of Section 110 of the Companies Act, 2013 read with (Management & Administration) Rules, 2014, the Company also offers e-voting option to all the members. For this purpose, the Company has engaged CDSL for facilitating e-voting and is pleased to offer e-voting facility for the members to enable them to cast their votes electronically. Members have option to vote either through e-voting or through Ballot Form. If a member has opted for e-voting, then he/she should not vote by Postal Ballot also and vice versa. However, in case members cast their vote both via physical ballot and e-voting, then voting through physical ballot shall prevail and voting done by e-voting shall be treated as invalid.