



### **General information about company**

Scrip code	505324
NSE Symbol	MANUGRAPH
MSEI Symbol	N.A.
ISIN	INE867A01022
Name of the entity	MANUGRAPH INDIA LIMITED
Date of start of financial year	01-04-2020
Date of end of financial year	31-03-2021
Reporting Quarter	Quarterly
Date of Report	31-12-2020
Risk management committee	N.A.
Market Capitalisation as per immediate previous Financial Year	Top 2000 listed entities



1 Name of Listed Entity : Manugraph India Limited

2 Quarter ending : December 31, 2020

<b>I. Composition of Board of Directors</b>															
Disclosure of notes on composition of board of directors explanatory															
Whether the listed entity has a Regular Chairperson															
Whether Chairperson is related to MD or CEO															
Title (Mr. / Ms.)	Name of the Director	PAN	DIN	Category (Chairperson / Executive / Non-Executive / independent / Nominee) &	Date of Birth	Whether special resolution passed? [Refer Reg. 17(1A) of Listing Regulations]	Date of passing special resolution	Initial Date of Appointment	Date of Re-Appointment in the current term	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)
Mr.	Sanat M. Shah	AAIPS0616A	00248499	Non Executive- Chairman	28-Nov-32	Yes	30-Jul-18	25-Apr-72	30-Jul-18	-	N.A.	1	0	0	0
Mr.	Sanjay S. Shah	AAIPS0615D	00248592	Executive	31-Jul-59	-	-	11-Aug-89	1-Apr-19	-	N.A.	1	0	1	0
Mr.	Pradeep S. Shah	AAHPS6793D	00248692	Executive	13-Dec-60	-	-	11-Aug-89	1-Apr-19	-	N.A.	1	0	0	0
Mr.	Bhupal B. Nandgave	AAGPN4084P	06447544	Executive	25-Dec-53	-	-	10-Dec-12	10-Dec-18	-	N.A.	1	0	0	0
Mr.	Hiten C. Timbadia	AABPT2277P	00210210	Non Executive – Independent	26-Feb-64	-	-	30-Mar-01	3-Mar-20	-	234	2	1	1	1
Mr.	Perses M. Bilimoria	ABYPB8358F	00781535	Non Executive – Independent	4-Nov-59	-	-	13-May-10	3-Mar-20	-	124	1	1	2	1
Mr.	Abhay J. Mehrotra	AAOPM0872C	01673801	Non Executive – Independent	1-Dec-61	-	-	29-Oct-10	3-Mar-20	-	119	1	1	1	0
Mrs.	Basheera J. Indorewala	AAIPI8418G	07294515	Non Executive – Independent	15-Feb-84	-	-	7-Feb-18	30-Jul-18	-	31	1	1	1	0
Mr.	Shailesh B. Shirguppi	AJWPS1459A	08770042	Executive	9-Aug-67	-	-	1-Jul-20	-	-	-	1	0	0	0



## II. Composition of Committees

### 1 Audit Committee

Whether Audit Committee has a regular Chairperson

Yes

DIN	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
00210210	Mr. Hiten C. Timbadia	Non Exective - Independent Director	Chairman	26-Apr-01		
00781535	Mr. Perses M. Bilimoria	Non Exective - Independent Director	Member	13-May-10		
01673801	Mr. Abhay J. Mehrotra	Non Exective - Independent Director	Member	13-May-11		

### 2 Nomination & Remuneration Committee

Whether Nomination & Remuneration Committee has a regular Chairperson

Yes

DIN	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
00210210	Mr. Hiten C. Timbadia	Non Exective - Independent Director	Chairman	29-May-03		
00781535	Mr. Perses M. Bilimoria	Non Exective - Independent Director	Member	13-May-10		
01673801	Mr. Abhay J. Mehrotra	Non Exective - Independent Director	Member	13-May-11		

### 3 Risk Management Committee (if applicable)

Not Applicable

### 4 Stakeholders Relationship Committee

Whether Stakeholders Relationship Committee has a regular Chairperson

Yes

DIN	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
00781535	Mr. Perses M. Bilimoria	Non Exective - Independent Director	Chairman	13-May-11		
00248592	Mr. Sanjay S. Shah	Executive Director	Member	16-Feb-96		
07294515	Mrs. Basheera J. Indorewala	Non Exective - Independent Director	Member	13-Aug-18		

### 5 Corporate Social Responsibility Committee

Whether Corporate Social Responsibility Committee has a regular Chairperson

Yes

DIN	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
00248692	Mr. Pradeep S. Shah	Executive Director	Chairman	27-May-14		
01673801	Mr. Abhay J. Mehrotra	Non Exective - Independent Director	Member	27-May-14		
08770042	Mr. Shailesh B. Shirguppi	Executive Director	Member	12-Nov-20		



**III. Meeting of Board of Directors**

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Maximum gap between any two consecutive meetings (in number of days)	Whether requirement of Quorum met	No. of Directors present (current quarter only)	No. of Independent Directors attending the meeting (current quarter only)
11-Aug-20	12-Nov-20	92	Yes	7	4

**IV. Meeting of Committees**

Name of Committee	Date(s) of meeting of the committee in the relevant quarter	Date(s) of meeting of the committee in the previous quarter	Maximum gap between any two consecutive meetings (in number of days)	Whether requirement of Quorum met (details)	No. of Directors present (current quarter only)	No. of Independent Directors attending the meeting (current quarter only)
Audit Committee	12-Nov-20	11-Aug-20	92	Yes	3	3
Stakeholders Relationship Committee	12-Nov-20	11-Aug-20	92	Yes	2	1



**V. Related Party Transactions**

<i>Subject</i>	<i>Compliance status (Yes/No/NA) refer note below</i>
Whether prior approval of audit committee obtained	Yes
Whether shareholder approval obtained for material RPT	N. A
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes

**Annexure I**

**VI. Affirmations**

1	The composition of Board of Directors is in terms of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015. Upon appointment of Mr. Shailesh B. Shirguppi as Whole Time Director (Works) w.e.f. July 1, 2020, there were 5 non-independent directors and 4 independent directors. The Company was in the process of appointing one more Independent Director in order to comply with the provisions of Reg. 17 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015. However, amid Covid-19 pandemic, the Company faced difficulty in searching for the appropriate person. Thereafter, Mr. Bhupal B. Nandgave, Whole Time Director (Works) resigned as a Director of the Company w.e.f. October 7, 2020. Post Mr. Bhupal B. Nandgave's resignation, the composition of the Board of Directors of the Company is again restored to 50% Independent and 50% Non Independent Directors in compliance with the aforesaid regulations.	No
2	The composition of the following committees is in terms of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.	
a.	Audit Committee	Yes
b.	Nomination & Remuneration Committee	Yes
c.	Stakeholders Relationship Committee	Yes
d.	Risk Management Committee (applicable to the top 500 listed entities)	Not applicable
3	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.	Yes
4	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.	Yes
5	The report submitted in the previous quarter was placed before Board of Directors. There were no comments/ observation/ advice of Board of Directors.	Yes



**Annexure Signatory Details**

Name of signatory  
Designation of person  
Place  
Date

Mihir V Mehta  
Company Secretary and Compliance Officer  
Mumbai  
13-01-2020