

**MANUGRAPH INDIA LIMITED**  
CIN: L29290MH1972PLC015772  
Registered Office: Sidhwa House,  
1<sup>st</sup> Floor, N. A. Sawant Marg, Colaba,  
Mumbai - 400 005.  
Email: sharegrievances@manugraph.com  
Website: www.manugraph.com  
Tel No.: 022-22852256 / 57 / 58  
Fax No.: 022-22870702

**Notice of the 45<sup>th</sup> Annual General Meeting,  
Remote e-voting information and Book Closure**

**NOTICE** is hereby given that the Forty Fifth Annual General Meeting (AGM) of the members of Manugraph India Limited (the Company) will be held on **Thursday, July 27, 2017** at 12.00 noon at M. C. Gha Hall, Shogalji Hargovindas Building, 18/20, Kalkhushru Dubash Marg, Mumbai - 400 001, India, to transact the businesses as set forth in the Notice of the AGM dated May 26, 2017.

Electronic copies of the Notice of the AGM and the Annual Report for the financial year 2016-17 have been sent to all the members whose email IDs are registered with the Company / Depository Participant(s). These documents are also available on the website of the Company at www.manugraph.com. The Notice of the AGM and the Annual Report for the financial year 2016-17 have been sent to all other members at their registered address in the permitted mode. The dispatch of the notice of the AGM and Annual Report has been completed on July 1, 2017.

In compliance with Section 108 of the Companies Act, 2013, and Rule 20 of the Companies (Management and Administration) Rules, 2014, Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide electronic voting facility to all its members to exercise their vote by electronic means on all resolutions set forth in the Notice of the AGM through the platform provided by National Securities Depository Limited (NSDL). The Company hereby informs to all its Members as under:

- i. The business as set forth in the Notice of the AGM may be transacted through voting by electronic means;
- ii. Remote E-voting period shall commence at 9.00 a.m. (IST) on Monday, July 24, 2017, and end at 5.00 p.m. (IST) on Wednesday, July 26, 2017. The e-voting module shall be disabled by NSDL thereafter;
- iii. The Cut-off date for determining the eligibility to vote by electronic means or at the AGM is Thursday, July 20, 2017;
- iv. The Notice containing e-voting procedure is also available on NSDL's website www.evoting.nsdl.com and on the Company's website www.manugraph.com;
- v. Any person who acquires shares after the dispatch of the Notice of the AGM and hold shares as of the cut-off date may obtain login id and password by sending a request at evoting@nsdl.co.in. However, if a person is already registered with NSDL for e-voting then existing user id and password can be used for casting vote.
- vi. Members may note that: a) the remote e-voting module will be disabled by NSDL beyond 5.00 p.m. IST on Wednesday, July 26, 2017 and once a vote on a resolution is cast by a member, he/she shall not be allowed to change it subsequently; b) The facility for voting through ballot paper will be made available at the AGM for members present at the meeting; c) The members who have cast their vote by e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again; and d) Only persons whose names are recorded in the register of members or in the register of beneficial owners maintained by the depositories / registrars as on the cut-off date shall be entitled to vote using the remote e-voting facility or at the AGM using ballot paper.
- vii. In case of any queries related to e-voting, the members may refer to the Frequently Asked Questions (FAQs) for members and e-voting User Manual for Members available in the download section of NSDL's e-voting website www.evoting.nsdl.com.

Pursuant to the provisions of Section 91 and all other applicable provisions of the Companies Act, 2013 and Regulation 42 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulation, 2015, notice is also hereby given that the Register of Members and Share Transfer Books of the Company will remain closed from Friday, July 21, 2017 - Thursday, July 27, 2017 (both days inclusive), inter-alia, for the purpose of payment of dividend for 2016-17, if any, declared at the above said AGM of the Company.

By Order of the Board  
For Manugraph India Limited  
Sd/-  
Mihir Mehta  
Company Secretary  
Place: Mumbai  
Date: July 3, 2017

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Sd/-  
Mihir Mehta  
Company Secretary  
Place: Mumbai  
Date: July 3, 2017